



江西財經大學

JIANGXI UNIVERSITY OF FINANCE & ECONOMICS

International Student
Entrance Guide

Overseas Education Center
Jiangxi University of Finance and Economics
2009

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Congratulations and Welcome to Jiangxi University of Finance and Economics (JUFE)! Thanks for choosing our university. This handbook is prepared to guide you to our teaching facilities, living researches as well as other services through the first few weeks.

Student Basic Information

Name: _____

Student ID in Jufe: _____

Accommodation: _____

Telephone: _____

Email: _____

Internet Service Account & Passwords:

Username: _____

Passwords: _____

Passport Number: _____

Visa Type: _____

Visa Number: _____

Residency Permit Number: _____

Pick –up Service and Mentoring System

- Overseas Education Center (OEC) is in charge of incoming students and outgoing students. It provides pick-up service free of charge to each exchange student and study-abroad students who are coming in a group of at least 3 students at Changbei Airport or the Railway Station.
- The pick-up service can only be arranged if the OEC is informed of student's arrival information at least three working days in advance.
- In case you arrive at the Airport by your own you are advised to take a taxi to our university, which will cost you around 80 Yuan RMB, or if you arrive at the railway station, the fare is about 35 Yuan RMB;
- A *Mentoring* service can be provided to overseas students by OEC from the time of student arrival until the

student is comfortably settled in. The service includes pre-arrival contact as well as airport or train station pickup. Services include new students being escorted around campus during school orientation. The mentoring service is provided to help new students adjust to the new environment. Our mentors will make sure the student gets to all his or her classes, obtains books and is shown the school facilities.

Campus Tour

- A campus tour is provided as part of the orientation. Students will be shown how to open a bank account, how to use the library, computing systems and other facilities.

Registration as an Official Student

Official student registration is required by all foreign students living in China.

It is required that official student registration be completed within 3 days of arrival. You will be required to provide OEC with the following documents:

1. Copies of your passport (first and the visa pages)
2. The Admission Letter issued by JUFÉ
3. 8 color photos (2 inches)

Fees and Payment

1. Exchange students are exempt from paying tuition during the exchange period

at our university. Study abroad students are required to pay tuition fees as Fee Structure showed:

(your fee structure will post to you with admission letter)

Unfortunately OEC can accept only Chinese currency. You can exchange currency at the Bank of China at the university or upon arrival at the airport.

**Airport currency exchange charges a fee*

Accommodation

- It is important to book your accommodation soon after your receipt of the Admissions letter issues by

JUFE, only in this way can your accommodation be reserved.

- All overseas students are required to pay for the accommodations according the rates listed for each apartment and time period. Students will be required to pay their own utility bills, which includes electric and water.
- You are required to check in with our accommodations office staff. An inventory of the room will be provided to you and you will be required to check it and sign for the listed items.
- Students are liable for the items in the room in which they sign for. Destruction of school property will require reimbursement compensation from the student.

Dining Facilities

- The university provides dinning

facilities spread throughout the campus. The dining facilities are strategically located to provide students with easy access.

- The school canteens will only accept payment via the university provided E-card or food coupons. Cash is not accepted.

Network Access

- The university provides internet service to all international students living in designated overseas student accommodations. Students will be provided a network account and password upon arrival. The school website provides details on how to set-up your internet service and change passwords. No internet service is provided to off campus students. Internet cafés are located conveniently throughout Nanchang and near the school. The university homepage is www.jxufe.edu.cn

Transportation

Bus stops are conveniently located near the main entrance of the school campus.

- Bus information into the city is listed below.
 - 1) Bus lines No. 210 / 223: To the city center; running from 05:30 to 19:30, Monday to Sunday.
 - 2) Bus line No.124: To the “Bayi” Bridge; running from 06:30 to 16:30, Monday to Sunday.
 - 3) Bus line No. 211: To the west side of Nanchang.

Please note: When returning to the school the bus stations name is “CAIDA”

Taxi

1. Taxis are available if the student wishes to save time. It is approximately 25 minutes travel time to or from the campus. The approximate cost is 35 Yuan RMB.

2. Students are advised to take the school name card with them while studying at JUFE.
3. It is also advisable that students keep their receipt in case of any discrepancies with their taxi fare.

For further information about the transportation system please visit our website:

oec.jxufe.edu.cn/service/publictransport

Applying for a Mobile Phone Number

- There are three companies which provide mobile phone service. With two different operating systems: GSM 900/1800 and CDMA; applicants will need to choose between the two.
- Several service packages are available. The charge for a local call is 0.2 Yuan per minute and about 0.4 Yuan for a long distance call. The IP function is recommended for overseas students to make domestic international calls, which costs much less than direct dialing.
- You are required to show your passport to obtain mobile phone service.

Money Management

- Carry only enough money for daily usage.
- The Bank of China is the primary bank used by most students. Bank of China ATM machines are conveniently located around campus. Maximum withdrawal for one day is 5000 RMB from ATM machine. However there are several other banks on or near the campus any of which you can use. The Bank of China is located on the first floor of the Main Building on the North Campus. Its hours of operation are from 8:30am to 5:00pm, Monday to Sunday.
- It is also possible to open a foreign currency account. U.S dollar, Euro and Pounds Sterling foreign currency accounts are available. A 15 RMB service fee will be charged for opening one foreign currency account.

- With a foreign currency account international bank transfers can be completed using a SWIFT code or its equivalent.
- Western Union service is also available in China. Services for Western Union are provided at some China post offices and banks.
- Currency exchange services are provided by the Bank of China.

Postal Service

- A post office is located just outside the university. It resides just next to the supermarket out the North gate. Its hours are from 8:00am to 5:00pm, Monday to Sunday. Packages sent from outside China must be collected in person at the post office.
- Door to door services by other postal companies such as EMS, DHL and

UPS are also available.

Mind Your Own Safety

It is generally understood that you are an adult and responsible for your own safety. The following points are advised to be kept in your mind while you are here or traveling in China:

- Be aware of the obligation to abide by the Chinese Law and follow the university regulations as well as show your respect to Chinese people and its culture since you are official students in our university.
- For our effective management please return to your residence by 11:00pm. Please lock your doors and close your windows before you sleep.
- Mind your wallet, mobile phone and other valuable belongings when you take public transportation or when

commuting in public areas.

- Inform the OEC office of your travel itinerary before embarking on travel outside the city of Nanchang.

Travel and Special Events

- You are encouraged travel within China during the holidays.
- The university will arrange several tours to local scenic spots and historical sites for your entertainment and cultural experience. Students may be required to pay for their own entrance fees while on tour. School will provide meals.
- You are encouraged to take part in “Field Study” activities organized by OEC. Field study activities will be in the form of seminars or workshops, visiting local enterprises or taking part in other local events.

Contact Persons

On Duty Room (International Apartment)

Ms Wu Hong / 吴红

Tel: +86 (0) 791 3801251

On Duty Room (OEC Office)

Ms Liu Jindi and Ms Wang Guiling / 刘金娣,
王桂玲

Tel: +86 (0) 791 3816424

Coordinator (for Teaching Affair)

Ms Judy Lv / 吕腮菊

Tel: +86 (0) 791 3816426

Email: judy_intl@jxufe.edu.cn

Coordinator

Mr. Edward Zhou / 周矿先

Tel: +86 (0) 791 3816324

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Email: edward_intl@jxufe.edu.cn

Vice Director (for International Student)

Mr. Gao Yangsong / 高杨松

Tel: +86 (0) 791 3800125

Fax:+86 (0) 791 3800670

Email: gys@jxufe.edu.cn

Overseas Education Center (OEC), Jufe

Director

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Fax:+86 (0) 791 3816814

Email: weihua.ye@jxufe.edu.cn

Emergency Call in China

Police 110

Fire 119

Ambulance 120

Traffic 122

University Address Card

我是江西财经大学留学生
我的地址是：

江西省南昌市昌北开发区
下罗双港东路

江西财经大学蛟桥园

邮编：330013

**Please show this address to taxi driver to
make sure to reach Jufe.*

Class Schedule

江西财经大学海外教育中心
Overseas Education Center
Jiangxi University of Finance and Economics

地址：江西省南昌市昌北下罗
Add : Xialuo, Changbei, Nanchang City,
Jiangxi Province

邮编/Postal Code: 330013

电话/Tel: +86 791 3800125

传真/Fax: +86 791 3800670

Email: oeo@jxufe.edu.cn

网页/Website: oeo.jxufe.edu.cn